

***Ready, SET, Go!***  
**SNAPS e-Learning Tuesdays**  
**3:30 PM ET**  
**Registration for webinars on May 8<sup>th</sup> and May 15<sup>th</sup>**  
**May 2, 2012**

The weekly ***Ready, SET, Go!*** webinar series provides comprehensive information for Continuums of Care (CoCs), HMIS administrators, grantees, project sponsors and other stakeholders on a variety of topics. This message lists upcoming webinars.

**[Homeless Status: Recordkeeping Requirements](#)**

**May 8, 2012**  
**3:30 – 4:30 PM ET**

This webinar is the first in a two-part series on documentation. It will focus on recordkeeping requirements for the Final Rule of the Definition of Homelessness. In addition to a review of acceptable documentation for each category of homelessness, this webinar will explore HUD's preferred order for documentation, as well as standards for ensuring that records maintained by program staff sufficiently demonstrate compliance with the recordkeeping requirements.

Please note that this two-part series on documentation is planned as a follow-up to the "[Determining Homeless and At-Risk Status, Income and Disability](#)" webinar, which originally aired on December 13, 2011. Viewers will be expected to be familiar with the information presented in that webinar before attending this series. It can be viewed from the Homeless Resource Exchange archives using the link above. Additionally, HUD recommends that viewers have the "[Criteria and Recordkeeping Requirements for the Definition of Homeless](#)" available for reference while viewing this webinar. It is available for download using the HUDHRE.info link above.

**[Register Now](#)**

**[At Risk Status and Income: Recordkeeping Requirements](#)**

**May 15, 2012**  
**3:30 – 4:30 PM ET**

This webinar is the second of a two-part series on documentation. It will focus on recordkeeping requirements for the At-Risk of Homelessness Definition and Income. In addition to a review of acceptable documentation for each category of at risk of homelessness, this webinar will explore HUD's preferred order for documentation, as well as standards for ensuring that records maintained by program staff sufficiently demonstrate compliance with the recordkeeping requirements.

Please note that this two-part series on documentation is planned as a follow-up to the "[Determining Homeless and At-Risk Status, Income and Disability](#)" webinar which originally aired on December 13, 2011. Viewers will be expected to be familiar with the information presented in that webinar before attending this series. It can be viewed from the Homeless Resource Exchange archives using the link above. Additionally, HUD recommends that viewers have the "[Criteria and Recordkeeping Requirements for the Definition of Homeless](#)" available for reference while viewing this webinar. It is available for download using the HUDHRE.info link above.

### [Register Now](#)

Please note that each webinar is limited to 1,000 participants and **access is granted on a first come-first served basis**. Although participants must register for the webinar to receive log-in information, registration does not guarantee access for such webinars. So, we encourage registrants to log-in **15 minutes** prior to the scheduled start time of the webinar. If multiple staff from the same organization plan to attend the webinar, it is recommended that they register once and view together when possible. Viewing as a group can also provide valuable peer feedback and ensure that the program staff is all in agreement on how to implement the documentation requirements.

HUD's Office of Special Needs Assistance Programs (SNAPS) sponsors the *Ready, SET, Go!* webinar series. HUD records all *Ready SET Go!* webinars and makes these webinar presentations and accompanying materials available on the [Homelessness Resource Exchange](#) (HRE).