

Ready, SET, Go!
Registration for Second (Repeat) Broadcast of Webinar
Homeless Status: Recordkeeping Requirements
12:30 PM ET
Friday, May 11, 2012
May 7, 2012

The weekly ***Ready, SET, Go!*** webinar series provides comprehensive information for Continuums of Care (CoCs), HMIS administrators, grantees, project sponsors and other stakeholders on a variety of topics. This message lists upcoming webinars.

Second Broadcast: Homeless Status: Recordkeeping Requirements

Friday, May 11, 2012

12:30 p.m. – 1:30 p.m. ET

Due to the high level of interest, we will be offering a **second** broadcast of the May 8, 2012 webinar: Homeless Status: Recordkeeping Requirements on **Friday, May 11, 2012**.

Please do not register for both webinars. If you have already registered for the Tuesday, May 8th presentation, but would prefer to attend the Friday's broadcast, please cancel your registration for the Tuesday, May 8th event by clicking on the "cancel your registration" link at the bottom of the confirmation email that you received from GoToWebinar and use the link below to register for the Friday, May 11th event.

This webinar is the first in a two-part series on documentation. The second part of the series, to be offered next week, will be on "Recordkeeping Requirements for At Risk of Homelessness and Income".

The first webinar will focus on recordkeeping requirements for the Final Rule of the Definition of Homelessness. In addition to a review of acceptable documentation for each category of homelessness, this webinar will explore HUD's preferred order for documentation, as well as standards for ensuring that records maintained by program staff sufficiently demonstrate compliance with the recordkeeping requirements.

Please note that this two-part series on documentation is in follow-up to the "[Determining Homeless and At-Risk Status, Income and Disability](#)" webinar, which originally aired on December 13, 2011. Therefore, viewers will be expected to be familiar with the information presented in that webinar before attending this webinar. Additionally, HUD recommends that viewers have the "[Criteria and Recordkeeping Requirements for the Definition of Homeless](#)" available for reference while viewing this webinar.

[Register Now](#)

Please note that each webinar is limited to 1,000 participants and **access is granted on a first come-first served basis**. *Although participants must register for the webinar to receive log-in information, registration does not guarantee access for such webinars.* So, we encourage registrants to log-in **15 minutes** prior to the scheduled start time of the webinar. If multiple staff from the same organization plan to attend the webinar, it is recommended that they register once and view together when possible. Viewing as a group can also provide valuable peer feedback and ensure that the program staff is all in agreement on how to implement the documentation requirements.

HUD's Office of Special Needs Assistance Programs (SNAPS) sponsors the *Ready, SET, Go!* webinar series. HUD records all *Ready SET Go!* webinars and makes these webinar presentations and accompanying materials available on the [Homelessness Resource Exchange](#) (HRE).