

HUD Announces HPRP Webinar Series

HUD's Office of Special Needs Housing Programs (SNAPs), in cooperation with its national Technical Assistance providers, is organizing a webinar series to train grantees and subgrantees on key topics related to HPRP program administration and compliance.

The webinars will be conducted using GoToMeeting, and will last approximately one and a half hours in length. The presenters will walk through the material and then answer questions.

Each webinar can only accommodate 1,000 people (including the panelists and organizers), so attendees should plan to arrive 10-15 minutes early to the Webinar to ensure they have a spot. Registration information is available on the **HRE Events Calendar** at: <http://hudhre.info/index.cfm?do=viewCalendar>.

MARCH WEBINARS

HPRP 101

This introductory session will cover the basics about the HPRP program, including HUD's vision for the program, eligible activities, eligible participants, grantee responsibilities, data collection and reporting requirements, and an introduction to key resources on HRE.

Dates/Times:

- March 11, 2-3:30 ET
- March 18, 11-12:30 ET

Who should attend:

- Grantee/subgrantee staff that were unable to attend the HPRP regional training sessions last summer
- New staff members involved in HPRP administration/implementation

Determining and Documenting HPRP Participant Eligibility

This session will cover information on HUD requirements for determining and documenting participant eligibility, including application of the income and housing status requirements, as well as use of the HPRP Certification of Eligibility (previously referred to as the Staff Affidavit).

Dates/Times:

- March 15, 2-3:30 ET
- March 25, 11-12:30 ET

Who should attend:

- HPRP case managers and other staff responsible for conducting client assessments and determining eligibility

- HPRP program supervisors that are responsible for signing the Certification of Eligibility
- Grantee staff that responsible for conducting subgrantee monitoring

HPRP Reporting

This session will cover information on HPRP reporting requirements (including FederalReporting.gov jobs counting), common Quarterly Performance Report errors, and *e-snaps* system navigation and troubleshooting. This session will be different from the reporting trainings held by HUD staff in December. It will go into detail on how to use *e-snaps* to submit your preliminary and final QPRs.

Dates/Times:

- March 23, 2-3:30 ET
- March 31, 11-12:30 ET

Who should attend:

- Grantee staff responsible for completing and submitting quarterly reports in *e-snaps* and FederalReporting.gov.

WEBINARS IN APRIL AND BEYOND

The dates for April sessions will be added to the **HRE Events Calendar** at: <http://hudhre.info/index.cfm?do=viewCalendaras> they are scheduled. If you have suggestions for other topics, please contact us using the **HRE Feedback Form** at: <http://hudhre.info/index.cfm?do=viewFeedback>.

- **e-snaps Tutorial for HMIS Administrators**
Information on e-SNAPs forms and navigation, specifically targeted to HMIS system administrators so they have the context needed to prepare data for the HPRP QPRs and APRs.
- **HPRP & HMIS**
An overview of the HMIS Data Standards as they apply to HPRP, including a discussion of frequently asked question (e.g., when to enter and exit participants, how start and end dates apply, etc.).
- **HPRP Rental Assistance: Options for Structuring Rental Assistance**
An overview of the different options for structuring HPRP rental assistance (e.g., full, shallow, graduated), including key considerations related to each.
- **Complying with HPRP Inspection Requirements**
An overview of the housing habitability and lead inspection requirements as they apply to HPRP. The session will also include tips for increasing compliance

while minimizing the time and level of effort associated with coordinating and conducting inspections.

- **Monitoring Subgrantees**

This session will focus on monitoring roles, responsibilities, and recommended processes. The session will also include a discussion of items grantees should be looking for when they conduct monitoring visits.