

**TO: HOPWA Formula and Competitive Grantees:
January 25, 2012**

The Office of HIV/AIDS Housing is pleased to provide you with a copy of the annual results reported by HOPWA grantees for the prior year of program activities (2010-2011). These reports provide valuable information to HUD and the public and can be used by grantees and sponsors as a reference on national data, such as in comparing average costs, achievement of stable housing outcomes and use of leveraged resources, to help evaluate projects operating in your community. The individual grantee profiles are being compiled and will be posted shortly—see http://www.hudhre.info/hopwa_Reports/NP_Combined_PY10_11.pdf

The office is also pleased to note that Fiscal Year 2012 resources have been made available.

For HOPWA formula programs, the new allocations have been posted along with other programs under the 2012 Consolidated Plan. see <http://www.hud.gov/offices/cpd/about/budget/budget12/index.cfm>

On January 5, 2012, a HOPWA renewal message was sent on the 28 expiring competitive grants that are expected to be eligible for renewal funding. Applications from these projects are due by February 16th.

Please also find links to the 2012 reporting forms and other resources provided below. Additional training activities on IDIS and oversight to be forthcoming.

Thank you for your dedication in supporting clients through your HOPWA program. The HOPWA team at HUD is appreciative of your assistance to this Department in reporting these accomplishments.

Sincerely,

David Vos
Director
Office of HIV/AIDS Housing

Introduction of New APR/CAPER Reference Tools and January 2012 Performance Reporting Update --
As an update to this message of January 13, 2012, please see links below to these new HOPWA reporting forms, as recently posted on the HUD Homelessness Resource Exchange site, www.HUDHRE.info.

HOPWA Annual Progress Report (APR): Form HUD-40110-C The APR report for HOPWA competitively selected grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes related to: maintain housing stability; prevent homelessness; and improve access to care and support... [The website links with the 2012 version of the APR:](#)

- HOPWA APR: <http://www.hudhre.info/index.cfmD?do=viewResource&ResourceID=384>

HOPWA Consolidated Annual Performance and Evaluation Report (CAPER): Form HUD-40110-D The CAPER report for HOPWA formula grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes as related to: maintain housing stability; prevent homelessness; and improve access to care and support. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning regulations...[The website links with the 2012 version of the CAPER:](#)

- HOPWA CAPER: <http://www.hudhre.info/index.cfm?do=viewResource&ResourceID=383>

In addition, annotated versions of these reports are provided as a technical assistance resource to show where edits were made in the reporting forms. For example,

Note: Definitions have been added and revised for clarity and based on public comment. Be sure to read through these carefully.

Additional questions regarding this message or other concerns should be sent to HOPWA@hud.gov.

HOPWA Financial Management Online Training Available

The Office of HIV/AIDS Housing is pleased to continue the availability of this online training course on Financial Management for HOPWA Grantees. To access this training, select this [HOPWA Financial Management Online Training](#) link. It is strongly recommended that the course be completed (8 sessions) and certifications achieved by at least one staff of the grantee's administering agency and for each project sponsor.

Sent by the Office of HIV/AIDS Housing
U.S. Department of Housing & Urban Development