

COC APR UPDATED AND BACK ONLINE

November 4, 2011

The CoC APR is back online! It was updated to improve the performance of the system. Consequently, the APR has been divided into three separate sections depending on a grantee's responses to the questions on screen Q3: CoC Full APR – General, CoC Full APR – HMIS, CoC Full APR - DV. The diagram below describes the changes made in *e-snaps* and should help you understand what you will need to do for your specific type of grant.

Grantees that had APRs in progress when this update to the APR was initiated need to verify that their data was not impacted by the change. However, the following data was lost due to the change and will have to be re-entered as a result:

- Data on any screen with the "DV" designation (i.e. Q5DV)
- Data on any screen unique to HMIS, beginning with the letter "H" instead of "Q" (i.e. H5)
- Data in the "Households with Children" row in both the Proposed and Actual Beds/Units Charts in Q5

As a reminder HUD has granted an extension to November 30, 2011 to grantees that had an APR due from September 1, 2011 to October 31, 2011. This extension is being granted to grantees that had APRs due from November 1, 2011 to November 10, 2011. Thus, grants with an operating end or expiration date between June 1, 2011 and August 10, 2011 have a revised APR due date of November 30, 2011. This extension will allow each of the affected grantees to continue drawing funds from LOCCS in November.

HUD appreciates everyone's continued patience and apologizes for the inconvenience caused by the *e-snaps* issues.

Updated APR Guidebooks can be found on-line at:
<http://hudhre.info/apr/index.cfm?do=viewAPRTools>

Please send all questions to the Virtual Help Desk at:
<http://hudhre.info/index.cfm?do=viewHelpdesk>

Create an APR in *e-snaps* following the guidance in the CoC APR Guidebook

CoC APR
(SHP, S+C, SRO)

Question 3 will define the APR process used in *e-snaps* & questions you see

If you have a **SHP-HMIS
Dedicated Grant**

Create your APR in *e-snaps* answer Q1 and Q3, review & **submit**.

Automatically another APR will appear in your Submission list titled **CoC Full APR - HMIS**
Complete this following the SHP-HMIS APR Guidebook instructions & **submit**.

If you are an SHP, S+C, or SRO grantee with **"Only VAWA providers"**

Create an APR in *e-snaps*, answer Q1, Q3, the financial information, performance accomplishments & **submit**.

Automatically another APR document will appear in your Submission list titled **CoC Full APR - DV**
Complete this following the CoC Full APR Guidebook instructions & **submit**.

If you are an SHP, S+C, or SRO grantee with **"At least one VAWA provider and one non-VAWA provider"**

Create an APR in *e-snaps*. After you complete Q3 and click **"Save,"** all the questions for the "non-VAWA" provider will be generated.
Complete this following the CoC Full APR Guidebook instructions for all non-VAWA served clients & **submit**.

Automatically another APR will appear in your Submission list titled **CoC Full APR-DV**
Complete this following the CoC Full APR Guidebook instructions, as they apply to VAWA project sponsors & **submit**.

If you are an SHP, S+C, or SRO grantee with **"No VAWA providers"**

Create your APR in *e-snaps*. After you complete Q3 and click **"Save"** all of the appropriate questions for your grant type will appear.
Complete this APR following the CoC Full APR Guidebook instructions & **submit**.