

Annual Performance Report (APR) 101 Online Training & Webinars

If you:

- Still have questions about the new *e-snaps* Annual Performance Report (APR),
- Wonder if you need to submit the Transition APR,
- Want to know what's different about the *e-snaps* APR and the paper-based HUD-40118 form,

Then HUD's new APR 101 training can help you!

APR 101 explains how annual reporting requirements for HUD's homeless assistance grants vary based on grant types and operating year end dates. The training module also describes key elements of HUD's new APR, shows sample questions, and lists the resources available to assist in the completion of the APR. The APR 101 training will be offered through an on-demand eLearning module and through a web-based real-time webinar. Both training modules review the same material.

- [The APR 101 e-Learning module](#) can be accessed by grantees at any time on the [HUD HRE](#). This on-demand training reviews the new APR and allows users to start and stop the training at any time. Approximate length: 30 minutes.
- **The APR 101 Webinar** will be a real-time web-based training where trainers will review the APR 101 materials, allowing participants to submit on-line questions throughout the training. Participants should register for one of the two webinars using the links below. Approximate length: 1 hour. Participation in each webinar is limited to 1,000 participants.

Click one of the dates below to register for the webinar. Upon registration, a link and instructions for attending the webinar will be emailed to you. The telephone number for these webinars is not a toll free number.

- [Friday, August 13th 3:30pm - 4:30pm EDT](#)
- [Monday, August 16th 3:30pm - 4:30pm EDT](#)

Training Materials for the Transition APR

As a reminder for those who need to submit a Transition APR, the "Transition APR Guidebook" is available on the HRE at www.HUDHRE.info/apr. The guidebook includes step-by-step directions on how to use information from the HUD-40118 APR to

complete the Transition APR and key definitions used in the *e-snaps* APR. An e-Learning module for the “Transition APR” will soon be available on the HRE.

Clarification for the HPRP APR and the *e-snaps* APR (SHP, S+C, SRO)

The *e-snaps* APRs for HPRP and for Supportive Housing Program (SHP), Shelter + Care (S+C) and Section 8 Mod Rehab (SRO) grants with operating years that end on or after June 1, 2011 have not been released yet. HUD will provide information about these APRs and how to complete them in *e-snaps* later this summer.

While the Transition APR guidebook mentions that HMIS vendors may program the *e-snaps* APR earlier than the June 2011 deadline, HUD has not yet provided the vendors with programming specifications. Therefore, you should not expect the new APR to be programmed in your HMIS at this point. Grantees required to complete a Transition APR, can use the HUD-40118 report already programmed in their HMIS to answer all client-related questions for the Transition APR in *e-snaps*.

Questions?

All questions about the APR should be submitted to the [HUD HRE Virtual Help Desk](#)