

## **IMPORTANT NOTICE FOR ALL CONSOLIDATED PLAN GRANTEES (CDBG, HOME, HOPWA, AND ESG GRANTEES)**

**June 22, 2012**

On Wednesday, June 27 at 3 pm ET the Office of Community Planning and Development (CPD) will host a one-hour webinar on preparing a Annual Action Plan in IDIS OnLine without a Consolidated Plan in the system. This presentation will provide basic information needed to set up and complete a standalone Annual Action Plan in IDIS. You should participate in this webinar if you are in the middle of your multi-year Consolidated Planning cycle and you are interested in using IDIS OnLine to prepare and submit your next Annual Action Plan.

During this presentation, participants will:

- Learn how to set up a stand-alone Annual Action Plan
- Understand what data is required from an approved Consolidated Plan to feed the Annual Action Plan and CAPER.
- Learn about the efficiencies of completing an Annual Action Plan in IDIS OnLine, even in the middle of your 3 to 5-year planning cycle.

To register for the webinar, [CLICK ON THIS LINK](#). If you have questions, please contact [conplan.mailbox@hud.gov](mailto:conplan.mailbox@hud.gov).

It may be helpful to have the [Desk Guide for Using IDIS to Prepare the Consolidated Plan](#), available on the Consolidated Plan website, on hand during this webinar. In addition, PowerPoint slides and webinar recordings for previous webinars on the eCon Planning Suite are now posted on the [OneCPD Resource Exchange](#). The recording for this webinar will also be posted here approximately one week after the webinar date.